

IOWA DEPARTMENT OF INSPECTIONS AND APPEALS

GAMBLING LICENSE APPLICATION

for office use only

\$ _____

LICENSEE INFORMATION

Name of Licensee (organization, business or person):		Federal ID Number:		Sales Tax Number:	
Name of Group, Charter or Business, If Different From Above:		Business Telephone Number of the Responsible Party (include area code): ()			
Responsible Party (first name, middle initial, last name):		Social Security Number:			
Responsible Party's Mailing Address:		City:	County:	State:	Zip Code:
<input type="checkbox"/> New License (No previous license) <input type="checkbox"/> License Renewal		Previous Gambling License Number: Date you want this license to begin:			

BINGO LOCATION INFORMATION A landlord or relatives of the landlord cannot be involved in the operation of bingo or concession sales at a bingo occasion. If the landlord or any relative of the landlord has any involvement in the operation of bingo or the concessions, attach a written explanation.

Street Address:		City:	State:	Zip Code:
For Bingo: <input type="checkbox"/> Owned <input type="checkbox"/> Rented	Name of Landlord (if applicable):		Landlord's Telephone Number (include area code): ()	
Landlord's Mailing Address:		City:	State:	Zip Code:

SOCIAL LICENSE INFORMATION

Location Name:		Location Address:		
City:	State:	Zip Code:	Location Phone: ()	

RAFFLE LICENSE INFORMATION

☐ Citywide _____ (city) ☐ Countywide _____ (county) ☐ Statewide

All Applicants

Although gambling license application processing time is typically one to two weeks, Iowa law allows the Department up to 30 days to review and investigate a gambling license applicant. Please keep this in mind when applying for a license and planning your event.

The Department may require additional information if deemed necessary to render a decision on this application. If you do not provide the required proof along with your complete gambling license application, your application cannot be processed and will be returned.

All applicant organizations or businesses must be licensed, registered, and located in Iowa. **A written credit reference must be attached to the application.** The credit reference must be from a banking institution or other entity with whom the applicant does business and should state that the applicant has an account with them and whether or not the account is in good standing.

Law enforcement must sign the application form on page four. The law enforcement signature affirms notification to the agency that they are aware that gambling will be occurring in their jurisdiction.

The Responsible Party listed must be a person (not an organization). The person listed must be an officer, board member or other person who has the authority to sign for the applicant. The Responsible Party's social security number must also be listed on page one of the application. The Responsible Party's Mailing Address on page one of the application is the address where the license and future quarterly report forms will be mailed.

Political Parties or Affiliates

A political party or political party organization is a qualified organization for purposes of obtaining a type 06, 07, 08, 09, 10, or 13 gambling license. Political party or political party organization means a political party as defined in Iowa Code section 43.2, a county statutory committee, a nonparty political organization that has qualified to place a candidate as its nominee for statewide office pursuant to Iowa Code section 44.1, or a candidate committee as defined in Iowa Code section 68A.102(5). The Iowa Ethics and Campaign Disclosure Board shall verify an applicant's status before a license is approved. **Political Action Committees (PACs) are not permitted to obtain a gambling license under Iowa Code Chapter 99B.**

Type 07, 08, 09, 10, or 13 License Applicants

If you are applying for a type 07, 08, 09, 10, or 13 gambling license, **you must provide proof of your organization's tax-exempt status.** Under Iowa Code and Administrative Rules, proof must be in the form of a determination letter from the Internal Revenue Service (IRS) stating that your organization is exempt from federal income tax under Internal Revenue Code section 501(c)(3), (4), (5), (6), (7), (8), (10) or (19).

Each organization holding a type 06, 07, 08, 09, 10, or 13 gambling license must complete and file a quarterly gambling report showing the licensee's gross gambling income, disbursements, and total income. All licensees must pay state sales tax on their gross gambling proceeds. In general, the only exceptions to payment of sales tax exist for city or county governments and certain agricultural associations. If you have questions about payment of sales tax, you should contact the Department of Revenue and Finance at 1-800-367-3388.

Check the type of License you are requesting:			License Fee
<input type="checkbox"/>	01 Amusement Concession License (One year)	Authorizes concession games of skill/chance at a fair, amusement park, or local celebration. Applicants for an Amusement Concession License (type 01) do not need to obtain a law enforcement official's signature and do not need to provide a credit reference.	\$50 per game
<input type="checkbox"/>	02 Amusement Sponsor's License (14-day)	Authorizes the sponsor of a carnival, bazaar, or celebration to conduct games of skill/chance with written permission from a city council or county board of supervisors. (No raffles)	\$25
<input type="checkbox"/>	03 Social Gambling – Beer & Liquor Establishments (Two year)	Authorizes small stakes card and parlor games between individuals. Sports-betting pools may be conducted.	\$150
<input type="checkbox"/>	04 Social Gambling – Public Places (Two year)	Authorizes small stakes card and parlor games between individuals.	\$100
<input type="checkbox"/>	05 Raffle At Fair (Duration of Fair)	Each license authorizes one raffle conducted by either the sponsor of the fair or a licensed qualified organization with written permission from the fair board.	\$30 per raffle
<input type="checkbox"/>	06 Annual Game Night (12-hour Casino)	Authorizes small games of skill or chance and limited casino-type games. Issued once per calendar year for 12 hours. If you are conducting the game night for purposes of fundraising, your organization must be a qualified organization and hold a type 07, 08, 09, 10, or 13 qualified organization license during the same time the type 06 game night license is being held. If you are conducting the game night for purposes of entertainment and no fundraising is involved, you only need to hold the type 06 license. You cannot charge admission to play the games. You cannot play with real money. The participants must have something in common other than gambling; for example, they all work for the same employer.	\$25
<input type="checkbox"/>	07 Qualified Organization (Two year)	Authorizes small games of skill or chance, bingo and raffles by tax-exempt organizations. No casino-type games. Applicants must have been active for the past five consecutive years. Applicants must either have a sales tax permit or have made application for a sales tax permit. If bingo will be conducted, provide the name of the person who will be responsible for the management of the games in the space provided:	\$150
<input type="checkbox"/>	08 Qualified Organization (14-day)	Authorizes small games of skill or chance, bingo and raffles by tax-exempt organizations. No casino-type games. The sale of tickets and the drawing of a raffle must <u>both</u> occur within the 14-day period.	\$15
<input type="checkbox"/>	09 Qualified Organization Raffle (90-day)	Authorizes raffles for fund-raising by tax-exempt organizations. The sale of tickets and the drawing of a raffle must <u>both</u> occur within the 90-day period.	\$40
<input type="checkbox"/>	10 Qualified Organization Raffle (180-day)	Authorizes raffles for fund-raising by tax-exempt organizations. The sale of tickets and the drawing of a raffle must <u>both</u> occur within the 180-day period.	\$75
<input type="checkbox"/>	13 Qualified Organization Annual Raffle License (One Year)	Authorizes raffles for fund-raising by tax-exempt organizations. The sale of tickets and the drawing of a raffle must both occur within the one-year period.	\$150
<input type="checkbox"/>	14 Qualified Organization Real Property or Cash Prizes \$100,000 to \$200,000	Authorizes raffles for fund-raising by tax exempt organizations, which hold a #07 or #13 raffle license, to have one (1) large raffle per year involving real property or a cash prize of \$100,000 but not more than \$200,000. Real property must be acquired by gift or have been owned by the organization for at least five (5) years. An Annual Real Property Raffle License Application is required for this license type. Further requirements are addressed on the additional application. Call (515) 281-6848 to request the application form.	\$100

Mark the appropriate response to each statement regarding your application:		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Is there a beer or liquor license at this location?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If you are applying for a two-year license, does another qualified organization already have a two-year license at this location? If "yes," what is the name of the organization:
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If you are applying for a two-year license, will another two-year licensee conduct bingo at this location?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Is rent based on a percentage of the total gambling receipts?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Do you have to pay a penalty or fee if the rental agreement is terminated?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Has a gambling license been revoked at this location? If "yes," what is the name and license number of the revoked organization:
<input type="checkbox"/> Yes	<input type="checkbox"/> No	If you are applying for a two-year license, has this organization been active for less than five years?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Are the responsible party and all officers/board members United States Citizens?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Have any of them been convicted of a felony, pled guilty, or been convicted of a serious or aggravated misdemeanor within the past two years?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the organization have any state tax liabilities?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Has this organization had a gambling license revoked?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Has an Iowa liquor or beer permit been suspended or revoked with this organization?
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Has the organization held an annual game (casino) night license during this calendar year?

ORGANIZATION/BUSINESS INFORMATION

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(Must have 12 or more active members)

Name:	Social Security Number:	Telephone Number (include area code): ()	
Street Address:	City:	State:	Zip Code:
Name:	Social Security Number:	Telephone Number (include area code): ()	
Street Address:	City:	State:	Zip Code:
Name:	Social Security Number:	Telephone Number (include area code): ()	
Street Address:	City:	State:	Zip Code:

- If you have gambling license questions, please call the Department of Inspections and Appeals at (515) 281-6848, or visit the Department's web site at www.state.ia.us/government/dia.
- If you have sales tax questions, please call the Department of Revenue and Finance at 1-800-367-3388.
- If you have questions about your organization's income tax exempt status, please call the Internal Revenue Service (IRS) at 1-800-829-1040.
- If you need a form 1023 or 1024 – application for tax exempt status, please call the Internal Revenue Service (IRS) at 1-800-829-3676, or you can download the forms from the IRS web site at <http://www.irs.ustreas.gov>.

Attention Law Enforcement Officials

Your signature indicates you are aware of this gambling license application and that gambling may occur in your jurisdiction.

Signature of Chief of Police/County Sheriff

Department

Date

Attention Applicant

I acknowledge that:

I am subject to investigation or audit by the Department of Inspections and Appeals, the Department of Public Safety, the Attorney General, or local law enforcement officials;

I am aware that a gambling event or occasion must not occur before a license or an authorization number has been issued.

Under Penalty of Perjury, I certify that I have examined this application and accompanying documents, and to the best of my knowledge and belief, the statements are true, correct and complete. I am aware that a person who, while under oath or affirmation in any proceeding or other matter in which statements under oath or affirmation are required or authorized by law, knowingly makes a false statement of material facts or who falsely denies knowledge of material facts, commits a class "D" felony.

Signature of Applicant

Title

Date

Make check payable to:

Treasurer – State of Iowa

Mail application to:

Iowa Department of Inspections and Appeals
Social and Charitable Gambling Program
Lucas State Office Building
321 East 12th Street
Des Moines, Iowa 50319-0083